



10 Key Points

Upon Arrival

All guests seeking shelter will have **up to 14 days to decide and commit to the Angeles House guidelines, program fees, and saving requirements.** After the 14-day grace period, if the family chooses not to commit to the Angeles House guidelines, program fees, and saving requirements, the family will be transported to the Union Rescue Mission (downtown location). Here they can continue to obtain shelter.

Code of Conduct

Intimidation, physical or verbal abuse, fighting, racial slurs, profane language, smoking in undesignated areas, drug use, destruction of Angeles House property, sexual behavior/harassment including unwanted visual, physical and/or verbal attention, will not be tolerated. This behavior by guests will be reported to their Case Manager. Severe code of conduct non-compliance may be grounds for transition/termination from the Angeles House Program.

Financial Obligations:

Within **60 days** of intake, guests are required to submit a security deposit of **\$250.00 per room.**

Guests at the Angeles House will be required to pay a program fee which is 15% of each household's income, along with a savings portion of 50% will be required. **All transactions must be made in the form of a Postal Money Order.** These fees are a reimbursement for case management costs incurred by AH in association with the guest room usage. If a family has an emotional support animal, there will be an additional \$50.00 charge per animal. A family can have up to 2 emotional support animals. Guests will be required to provide income verification. Savings are to be submitted by the fifth of each month and should be submitted to any Angeles House leadership.

Non-Compliance with program fees and saving requirements can result in the family being transitioned to the Union Rescue Mission (downtown location).

Curfew:

All Guests must be back in the building by 9:00 PM every day of the week. Unless otherwise approved by staff, all guests should be within their designated rooms by 10:00 PM

Child Supervision

Parents are responsible and must always accompany their children 12 and under throughout the entire property (both inside and outside the building). Guests whose children are found unsupervised will be reported to their Case Manager or Program Staff

Schooling

Children that are within the grades of K5 – 12th must be attending school, within **7 days** of arriving at Angeles House. Parents must provide proof of children's school enrollment within **7 days** of arriving at Angeles to a Program Staff. Homeschooling will not be permitted while at Angeles House.



Drugs/Alcohol Use:

Angeles House has a **“Zero Tolerance”** Drug and Alcohol Policy that prohibits the use of alcohol or any illicit psychoactive drugs, (including a prescription for marijuana). ***Random drug and alcohol tests can be administered at any time.*** All over the counter medications and medications prescribed by a physician must be reported to the Guest’s Case Manager.

The use of drugs or alcohol may lead to immediate transition/termination and/or appropriate referrals to inpatient/outpatient drug and alcohol treatment programs. Guests are not permitted to self-request drug testing. Vape pens can only be used if they contain nicotine. Vape pens are subjected to inspection. Vape pens will be treated like cigarettes and may only be smoked in the designated smoking areas.

Each parent will sign an authorization for all family members ages 12 and over for random drug testing throughout their stay at the Angeles House. If any drug test is positive (excluding THC), a Department of Child and Family Services (DCFS) Hotline call will be made, and guests will be put on a minimum 30-day in-house treatment plan/contract. Guest will be required to attend the onsite addiction education class (when applicable) or off-site substance abuse program, meet with the chaplain, refrain from drug or alcohol use, submit to random drug testing, and refrain from requesting any passes for the duration of the contract.

Weapons:

There is a **Zero Tolerance Policy** at the Angeles House: NO WEAPONS are permitted on the premises. Any weapon found will be confiscated and turned over to the Angeles House Security Department. Guests found with weapons may be asked to leave the property immediately.

Fraternization:

Romantic relationships or interactions between Guests, Staff, Volunteers, Vendors and/or Security are strictly prohibited. Persistent inappropriate behavior and attitudes may lead to immediate transition/termination from the Angeles House Program.

Food:

Absolutely no preparation, storage, or eating of food (in any form) is allowed in guest rooms. Eating and drinking beverages is only allowed in the designated areas. The refrigerators, dry food storage, and food prep areas will be available to guests with children **2 and under** and those with medical documentations.

Before storing food, staff must approve the items the family wants to store. All Items **MUST** be labeled with the guest’s full name and room number, or they may be discarded.