

Para Los Niños

Minutes, Board Meeting
November 17th, 2022
(COVID-19)

Board Members

Marjorie E. Lewis, Chair	X	John Wasley	X
Cathy Hession, Vice Chair	X	Jose Tejada	X
Ronnie Roy, Secretary		Joshua Ludmir	
Andrei Muresianu	X	Lorraine Prieto Berchtold	X
Andrew Herrera	X	Malin Wong	X
Sandra Aispuro	X	Mark Pan	X
Camilo Becdach	X	Murray McQueen	
Cindy Winebaum	X	Parker Morse	X
Gabriel Robles	X	Rebecca Rich	X
Susan Edelman	X	Walter Parkes	

PLN Staff

Drew Furedi, President & CEO	X	Sarah Figueroa-Freeman, COO	X
Donna-Marie Reid, Exec. Asst. & Board Liaison	X	Deanette Brewer, VP of HR	X
Katherine Nelson, VP of Student Success	X	Camille Gonzales, CFO	X
Dan Nieman, VP of External Affairs	X		

1. Welcome and Call to Order- Meeting was called to order by Marjorie Lewis at 3:58pm.
 - a) Agenda reviewed and approved
 - b) Minutes from September 22, 2022, reviewed and approved. Marjorie Lewis requested a motion to approve the minutes. Cathy Hession moved to approve; the motion was seconded by Malin Wong. Roll call vote was held and the motion was unanimously approved. There were no dissenting votes or abstentions.

Marjorie E. Lewis, Chair	X	John Wasley	X
Cathy Hession, Vice Chair	X	Jose Tejada	X
Ronnie Roy, Secretary		Joshua Ludmir	
Andrei Muresianu	X	Lorraine Prieto Berchtold	X
Andrew Herrera	X	Malin Wong	X
Sandra Aispuro	X	Mark Pan	X
Camilo Becdach	X	Murray McQueen	
Cindy Winebaum	X	Parker Morse	X
Gabriel Robles	X	Rebecca Rich	X
Susan Edelman	X	Walter Parkes	

- *Aye: 16*
- *Nay: 0*
- *Abstentions: 0*
- *Absences: 4*

2. Chair's Report – Marjorie Lewis and Sarah Figueroa-Freeman reviewed & discussed:
 - a) Governance Committee: *Resolution to create Governance Committee.*
 - b) Early Education Committee: *Resolution describing Governance for ECE Committee*
 - c) Update PLN Bylaws: *Approval of changes and updates to PLN By-laws*

Marjorie Lewis requested a motion for approval of item c) Bylaws. Sandra Aispuro moved to approve; the motion was seconded by Rebecca Rich. Roll call vote was held and the motion was unanimously approved. There were no dissenting votes or abstentions.

Marjorie E. Lewis, Chair	X	John Wasley	X
Cathy Hession, Vice Chair	X	Jose Tejada	X
Ronnie Roy, Secretary		Joshua Ludmir	
Andrei Muresianu	X	Lorraine Prieto Berchtold	X
Andrew Herrera	X	Malin Wong	X
Sandra Aispuro	X	Mark Pan	X
Camilo Becdach	X	Murray McQueen	
Cindy Winebaum	X	Parker Morse	X
Gabriel Robles	X	Rebecca Rich	X
Susan Edelman	X	Walter Parkes	

- *Aye: 16*
- *Nay: 0*
- *Abstentions: 0*
- *Absences: 4*

Marjorie requested a motion for approval of items a) and b). Cathy Hession moved to approve; the motion was seconded by Sandra Aispuro. Roll call vote was held, and the motion was unanimously approved. There were no dissenting votes or abstentions.

Marjorie E. Lewis, Chair	X	John Wasley	X
Cathy Hession, Vice Chair	X	Jose Tejada	X
Ronnie Roy, Secretary		Joshua Ludmir	
Andrei Muresianu	X	Lorraine Prieto Berchtold	X
Andrew Herreria	X	Malin Wong	X
Sandra Aispuro	X	Mark Pan	X
Camilo Becdach	X	Murray McQueen	
Cindy Winebaum	X	Parker Morse	X
Gabriel Robles	X	Rebecca Rich	X
Susan Edelman	X	Walter Parkes	

- *Aye: 16*
- *Nay: 0*
- *Abstentions: 0*
- *Absences: 4*

3. CEO's Report - Reviewed & discussed the following:

- COVID Updates: Sarah Figueroa-Freeman presented an update on COVID-19 protocols and statistics.
- Katherine Nelson reviewed initial reflections on her role and future plans for student success.
- Sarah Figueroa-Freeman discussed demographic data collection options for PLN students, family, and staff demographics.

4. Development Report

- Progress to Goal: Dan Nieman provided the board with an update on fundraising status for the current year.
- Benefactors Breakfast Recap: Dan offered a summary of our first Benefactors Breakfast event.
- 21-22 Annual Report: Dan held discussion on plans for distribution of PLN Annual Report.
- 2023 Benefit Dinner: Dan updated on the planning of the annual benefit dinner.

5. Finance Report –

- September 2022 Financials: Camille Gonzalez reviewed and discussed financial documents.

- b) New Bank Account: Camille discussed BofA checking account for payroll transactions.
- c) Software Tool for Credit Card Transactions: Camille discussed software solutions for credit card transactions.

Marjorie Lewis called for a motion to approve Bank of America checking accounts for payroll transactions and software solutions for credit card transactions. Rebecca Rich moved to approve; the motion was seconded by Sandra Aispuro. Roll call vote was held and the motion was unanimously approved. There were no dissenting votes or abstentions.

Marjorie E. Lewis, Chair	X	John Wasley	X
Cathy Hession, Vice Chair	X	Jose Tejada	X
Ronnie Roy, Secretary		Joshua Ludmir	
Andrei Muresianu	X	Lorraine Prieto Berchtold	X
Andrew Herreria	X	Malin Wong	X
Sandra Aispuro	X	Mark Pan	X
Camilo Becdach	X	Murray McQueen	
Cindy Winebaum	X	Parker Morse	X
Gabriel Robles	X	Rebecca Rich	X
Susan Edelman	X	Walter Parkes	

- Aye: 16
- Nay: 0
- Abstentions: 0
- Absences: 4

6. Early Education Report – Reviewed by Katherine Nelson

Katherine provided the following updates:

- a) Leadership Update: Introducing Lorena Rodriguez, Managing Director, Early Ed (intro at opening)
- b) Finances: Update on current budget status
- c) Enrollment: Update on program enrollment
- d) Referrals: Number of child service referrals
- e) Unusual incidents: Update on events at sites
- f) Areas of Non-Compliance: Update on any areas of non-compliance

7. Action - Consent Items – Reviewed and discussed:

- a) Head Start Program Signatories: *Approval of new FY22-23 PLN Signatories for Head Start Program*
- b) Employee Handbook Changes: *Approval of changes to PLN employee handbook*
- c) Head Start Policy Committee Bylaws, Policies & Procedures
- d) Head Start Policy Committee Governance policies & procedures
- e) BAR 42-233: COLA Increase -Head Start Basic
- f) BAR 42-234: COLA Increase – Dosage

- g) BAR 42-235: COLA Increase - Duration Expansion
- h) BAR 42-236: COLA Increase - Early HS Basic
- i) BAR 42-237: COLA Increase - EHS-CCP-Expansion
- j) BAR. 42-238: COLA Increase - L-CCTR

Marjorie Lewis requested a motion for approval of the above Action/Consent Items a-j. Cathy Hession moved to approve, the motion was seconded by Gabriel Robles. Roll call vote was held and the motion was unanimously approved. There were no dissenting votes or abstentions.

Marjorie E. Lewis, Chair	X	John Wasley	X
Cathy Hession, Vice Chair	X	Jose Tejada	X
Ronnie Roy, Secretary		Joshua Ludmir	
Andrei Muresianu	X	Lorraine Prieto Berchtold	X
Andrew Herreria	X	Malin Wong	X
Sandra Aispuro	X	Mark Pan	X
Camilo Becdach	X	Murray McQueen	
Cindy Winebaum	X	Parker Morse	X
Gabriel Robles	X	Rebecca Rich	X
Susan Edelman	X	Walter Parkes	

- *Aye: 16*
- *Nay: 0*
- *Abstentions: 0*
- *Absences: 4*

8. Closed Session:

- a) Public Employee Performance Evaluation (Gov. Code Sect. 54957 (b) (1))

Report out from closed session: Marjorie Lewis reported that the board was given an update about the ongoing CEO evaluation process.

Meeting was adjourned at 4:58pm

Board Secretary