

Para Los Niños

Minutes, Board Retreat Meeting

June 23, 2022

(COVID-19)

Board Members

Marjorie E. Lewis, Chair	x	Jose Tejada	x
Cathy Hession, Vice Chair	x	Murray McQueen	x
Ronnie Roy, Secretary	x	Andrei Muresianu	
Sandra Aispuro	x	Mark Pan	x
Susan Edelman		Walter Parkes	
Lorraine Prieto Berchtold	x	Gabriel Robles	x
Joshua Ludmir		John Wasley	
Bill Burton		Cindy Winebaum	x
Andrew Herreria		Malin Wong	x
Pedro Marti		Benjamin Kramer	
Rebecca Rich	x	Jim Gilio	

PLN Staff

Drew Furedi, President & CEO	x	Sarah Figueroa-Freeman, COO	x
Anna Webb, Exec. Asst. & Board Liaison	x	Jonathan Lopez, Director	x
Angela Capone, VP of Early Education	x	Deanette Brewer, VP of HR	x
Dan Nieman, VP of External Affairs	x	Camille Gonzales, CFO	x
		Sam Joo, VP of Student & Community Services	x

1. Welcome and Call to Order- Meeting was called to order by Marjorie Lewis at 12:07pm.
 - a) Agenda reviewed and approved
 - b) Minutes from May 25, 2022 reviewed and approved. Marjorie Lewis requested a motion to approve the minutes. Cindy Winebaum moved to approve, the motion was seconded by Ronnie Roy and unanimously approved. There were no dissenting votes or abstentions.
 - Aye: 12
 - Nay: 0
 - Abstentions: 0
 - Absences: 10

2. Chair's Report: Reviewed and discussed for approval

a) Board Member Re-Elections

- Andrei Muresianu
- Marjorie E. Lewis
- Mark Pan
- Sandra Aispuro

b) Board Member Nominations

- Parker Morse
- Camilo Becdach

Ronnie Roy requested a motion to approve Re-Elections and new board member nominations. Gabriel Robles moved to approve, the motion was seconded by Murray McQueen and unanimously approved. There were no dissenting votes or abstentions.

- *Aye: 12*
- *Nay: 0*
- *Abstentions: 0*
- *Absences: 10*

c) Board Commitments & Report Cards: reviewed and discussed.

3. CEO's Report: Reviewed & discussed the following –

- a) COVID updates: Discussion of Coronavirus (COVID-19): Hybrid Plans/work assignments.
- b) Strategic Plan and Leadership Update: Update on PLN Strategic Plan 5-10 year plan/vision
- c) A closer look at Enrollment, Real Estate, and Compensation Challenges.
- d) Student & Community Services: Community Ambassadors update.

4. Finance Report: Current Financial Situation – Reviewed and discussed

- a) May Financials: Review of May 2022 financial documents
- b) GHJ Engagement Letters: Review of engagement letters from proposed audit firm
- c) 3rd Party Transactions: Review list of vendors over \$5,000 threshold

5. Development Report: Reviewed and discussed

- a) Year in Review

6. Early Education Report: Reviewed and discussed

- a) Finances: Update on current budget status
- b) Enrollment: Update of program enrollment
- c) Referrals: Number of child service referrals
- d) CLASS Scores: Update on teacher performance
- e) DRDP Results/School Readiness: Review of assessment results
- f) Unusual incidents: Update on events at sites
- g) Areas of Non-Compliance

7. Action/Consent Items:

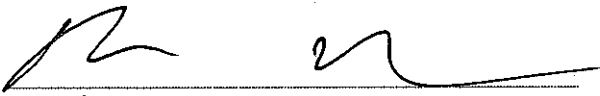
- a) 2022/2023 Budget: Review of proposed FY22/23 budget for approval
- b) FY22 Auditor Selection: Recommendation from Audit Committee to approve: GHJ Engagement Letter
- c) Head Start Self-Assessment
- d) FY22/23 Board of Directors and Committee Meeting Calendar
- e) June 2022 Accounting Policies and Procedures: Review of Accounting Policies and Procedures for approval

Marjorie Lewis requested a motion for approval of the above Action/Consent Items a-e. Cindy Winebaum moved to approve, the motion was seconded by Sandra Aispuro and unanimously approved. There were no dissenting votes or abstentions.

- *Aye: 12*
- *Nay: 0*
- *Abstentions: 0*
- Absences: 10

8. Closed Session: Board approved 5% pay increase for CEO and CFO

Meeting was adjourned at 3:05pm



Board Secretary