

# JOB ANNOUNCEMENT

## Family Specialist Mental Health Services



500 Lucas Ave.  
Los Angeles, CA 90017  
Tel: (213) 250-4800

**Posted:** 8/27/2014

### **ORGANIZATIONAL PROFILE:**

Para Los Niños (PLN) is a nonprofit organization whose mission is to help children and their families succeed in school and in life. Founded in 1980 as a child development center for 45 children living in Skid Row hotels, the organization has grown to annually provide comprehensive services to over 20,000 children and their families living in poverty. Our programs include early childhood education, elementary and middle school, family services, mental health, youth development and workforce services.

### **Definition:**

Under the supervision of the Director of Zero to Five Services, the Family Specialist is responsible for working collaboratively with therapists in the Mental Health Department in developing a strength-based relationship with youth and caregivers. Intervene with maladaptive behaviors while developing the youths' strengths and interests. Responsible for linking to community resources and transferring set skills to the caregiver. Works independently in the family's home, school and /or community setting in order to assist with child meeting treatment goals.

### **Duties:**

Responsibilities include but are not limited to:

- Carries our Mission, Vision, and Values established by the President/C.E.O. and Board of Directors.
- Participates in the agency Continuous Quality Improvement process for the division.
- Participates in the ongoing Quality Assurance efforts for the provision of mental health services to children and families.
- Provides direct billable mental health services, documents in alignment with Med-Cal regulations and achieves set productivity expectations.
- Works with youth and family to support family driven, strength based planning and interventions.
- Conducts observations regarding target behaviors, track progress and modify plans with the family to support their intended identified outcome.
- Engages caregiver, family members and other natural supports in building youth specific parenting responses that support positive behavior change and overall family relationships.
- Develops resources within the community to serve children and families.
- Assists youth and family teams to meet specific service needs (i.e. help develop strategy or resource specific to an identified need) and monitor outcomes.
- Documents interactions and practices and maintain administrative expectations in a timely manner.
- Follows state laws regarding mental health issues and confidentiality.
- Must be able to produce documentation in Standard English which is legible and coherent. Must be adept at the use of computer software programs (MS Outlook/Word/Excel) and database driven documentation program (experience with Exym a plus).
- Works collaboratively with clinical staff in providing interpretation services with families who are monolingual Spanish.

- Must be able to maintain positive working collaborative relationships with clinical services staff.
- Performs other job related duties as directed by supervisor or director.

**Qualifications:**

The requirements listed below are representative of the knowledge, skills, and/or abilities required to perform the job successfully.

**Education/Experience**

- Bachelor’s Degree (BA / BS) in related field (i.e Psychology, Child Development )
- At least three to five years experience working with children and families in the capacity of teaching or supervising; development and facilitation of curriculum (i.e. recreational, skill building, etc...)

**Special Skills/Knowledge/Abilities**

- Good communication and interpersonal skills.
- Bilingual (E/S) required.

**Special Requirements**

- Must have a reliable automobile for use on the job (mileage to be reimbursed).
- Valid California Driver License. State required automobile insurance coverage.
- TB clearance, to be renewed every two years.

**Physical Requirements:**

To perform this job the individual must be able to carry out all essential functions satisfactorily. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of the job.

- Approximately fifty percent of the time is spent sitting, while frequently required to walk, stand & bend.
- Must be able to talk and hear well. Good vision is imperative.
- Occasionally required to stoop, kneel, crouch or crawl.
- Employee will be required to lift and/or move unassisted up to twenty-five pounds.

**Salary:** Salary negotiable depending on education and experience  
**Status:** Non-Exempt /Full-time  
**Location:** Mental Health Services- 833 E. 6<sup>th</sup> St. Los Angeles, CA 90021  
**Benefits:** PLN offers an excellent benefit package, which includes full health, dental and life insurance, FSA, EAP, vacation, sick days, holidays and 401k plan.

All applicants must submit an updated resume to [hr05@paralososninos.org](mailto:hr05@paralososninos.org) for immediate consideration.

**\*\*Position is open until this announcement no longer appears on our website\*\***

*Para Los Niños is an equal opportunity employer.*